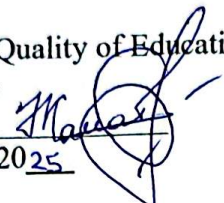


MINISTRY OF SCIENCE, HIGHER EDUCATION AND INNOVATION OF THE
KYRGYZ REPUBLIC

ASIAN INTERNATIONAL UNIVERSITY NAMED AFTER SATKYNBAI TENTISHEV

AGREED

Vice-Rector for Quality of Education and
Labor Discipline

Edigeev Zh.A. 
" 30 " 10 2025

APPROVED

by the decision of
the Academic Council of AIU

Protocol № 2

" 10 " 20 25

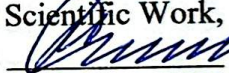
Rector of AIU named after S. Tentishev
Honored Doctor of the Kyrgyz Republic,
Doctor of Medical Sciences, Professor
Selpiev T.T. 



QUALITY MANAGEMENT SYSTEM
REGULATION ON INCENTIVES FOR STUDENTS

QMS – EW – 4 – 2025

AGREED

Vice-Rector for Academic and Scientific Work,
PhD, Associate Professor Choguldurov M.D. 


" 30 " 10 2025

Vice-Rector for Educational Work
Mishra Prashant Ranjan 

" 30 " 10 2025

COMPILED BY

QMS Specialist at the Quality of Education
and Labor Discipline Department

Karagulova M.Sh. 

" 30 " 10 2025

1. General provisions

1.1. This Regulation is developed for the purpose of:

- moral and material stimulation of students of AIU for high achievements in academic, scientific, sports mass, cultural mass and social activity, for voluntary and conscientious participation in the life of the University;
- ensuring high-quality academic and educational processes;
- formation of a generation of a new format: consciously ready for constant self-improvement and continuous education, in accordance with the ideology of the University;
- formation of a positive image of the University and high status of a student of AIU.

1.2. This Regulation is developed on the basis of the following documents:

2. Basic principles of incentives

2.1. Incentive in this Regulation is understood as a system of measures aimed at encouraging, motivating and stimulating students to active participation in academic, scientific, social, cultural and sports activities of AIU. Incentive is a means of recognition of merits of students by the student and teaching staff, as well as by the management of the University.

2.2. Application of incentive measures established in AIU is based on the following principles:

- unity of requirements and equality of conditions for application of incentives;
- specificity;
- result orientation;
- interrelation of various forms of incentives;
- consideration of opinions of student self-government bodies – Student Parliament of AIU;
- openness and publicity;
- consistency and proportionality;
- systematic nature.

2.3. Grounds for incentive of a student are:

2.3.1. Active participation:

- in cultural mass activities of AIU;
- in sports mass activities of AIU;
- in research activity;
- in career guidance and sanitary-educational activity of AIU;
- in volunteer activity of AIU;
- in coverage of social activity of AIU;
- in work of student mass media of AIU;
- in work of student self-government bodies: Student Parliament, SSS, SSC, Group monitors' council, system of curators-advisors.

2.3.2. For contribution to formation of a positive image of AIU and achievement of significant results in:

- competitions and festivals;
- conferences, round tables and symposiums;
- olympiads;
- sports competitions in various directions.

2.3.3. For development and implementation of youth social and scientific projects.

In case of team achievements incentive is assigned to each representative of the team proportionally to his contribution to the result and depending on the level of the achieved result. Record of awarding is entered into the personal file and personal volunteer book of the student.

3. Types and forms of incentives

3.1. In AIU incentive of students is carried out in the form of material and moral incentive.

3.2. Forms of material incentive are:

- valuable prizes and gifts based on results of events within scientific, sports mass, cultural mass and social activities;
- invitation to participate in excursion;
- one-time monetary payments or monthly scholarships;
- 30%, 50%, 70% and 100% grants for education.

3.3. Forms of moral incentive are:

- Letter of gratitude from the Rector of AIU;
- Letter of gratitude to parents from the management of AIU;
- placement of photo on the board "Pride of the University".

4. Procedure for implementation of incentive measures

4.1. Decision on application to a student of one or another incentive measure is made on the basis of petition or submission of the dean, department, curator or official responsible for the direction of activity of AIU in which the given student distinguished himself.

4.2. The number of students who may be presented for awarding in a specific direction of activity during the year is determined in accordance with quotas. Quotas are established by the founder of AIU on the basis of proposals of all interested officials and public bodies of the University in accordance with the tasks facing the University for the upcoming period and the planned amount of financing of its activity.

The list of quotas by directions of activity is agreed with student activists at the final meeting of the Rectorate Council in the current year and is approved before the beginning of the period of their validity.

The list of approved quotas is communicated to all interested parties within one month from the date of their approval.

4.3. Officials having the right to present students of the University for incentive:

- Rector;
- Vice-Rector for Academic and Scientific Work (on the basis of petitions of heads of departments);
- Vice-Rector for Educational Work (in agreement with curators);
- Deans of faculties (on the basis of academic performance of faculty students);
- Head of dormitories (in relation to students living in dormitories of AIU);
- President of the Student Parliament (in agreement with ministers of the Student Parliament by directions of activity).

4.4. Submission is formalized in the form of a characteristic of the student with indication of specific results of activity of the candidate with mandatory attachment of an extract from the protocol of the meeting at which the corresponding decision was made.

5. Features of application of various forms of student incentives

5.1. Valuable prizes and gifts based on results of events within scientific, sports mass, cultural mass and social activities are awarded according to the regulation of the conducted event by organizers of the event or management of AIU.

5.2. Invitations to excursions are issued in accordance with the order of the Rector of AIU at meetings of the dean's office or meetings of the management of AIU with student self-government.

5.3. Awarding of students with scholarships, one-time monetary payments and grants is assigned by the founder of AIU on the basis of decision of the Quality Council, which is confirmed by an extract from the protocol with attachment of characteristics of candidates indicating results and

indicators of their activity. On the basis of the decision of the founder an order on financial awarding of students is issued.

5.4. Letter of gratitude to a student from the Rector of AIU is formalized on a special form on the basis of the order of the Rector, certified by the official seal and signature of the Rector and is presented at the Academic Council in a solemn atmosphere.

5.5. Letter of gratitude to parents (legal representatives) of a student from the management of AIU who has achieved high indicators in sports, creativity, social and cultural mass activity for the past academic year is formalized on a special form on the basis of the order of the Rector and is sent to the address of parents (legal representatives) of the student.

5.6. Entry to the Board "Pride of the University" is carried out for the purpose of incentive of students of AIU who have achieved the highest results in studies, creativity, social life, research work and high sports results based on the results of the academic year.

6. Control mechanism

6.1. The main indicators for formation of rating are:

- degree of involvement of the student in social activity;
- indicators of academic performance;
- high results and achievements in scientific and sports intra-university, inter-university, republican and international competitive events;
- contribution to creation and maintenance of high image of a student of AIU.

6.2. Social activity is expressed in participation, organization and conduct of various mass events held in AIU and outside it, active participation in educational activity of the University, timely and clear execution of assignments of the management of AIU. Social activity is recorded by the Student Parliament, curator, head of dormitories, dean and Vice-Rector for Educational Work.

6.3. Indicators of academic performance are derived based on results of midterm semester controls in the e-Bilim system and are recorded by the dean's office.

6.4. Results and achievements in scientific and sports intra-university, inter-university, republican and international competitive events are recorded, analyzed and systematized by the scientific department and Vice-Rector for Academic and Scientific Work on the basis of reports of scientific supervisors, heads of SSC, persons responsible for student research work of departments and curators, confirmed by copies of certificates, diplomas and awards.

6.5. Contribution to creation and maintenance of high image of a student of AIU is expressed by his highly moral behavior corresponding to norms of the Ethical Code of the student of AIU, Oath of the first-year student of AIU and ideology of AIU, compliance with rules of internal regulations and academic discipline and is recorded by curators, dean's office and Vice-Rector for Educational Work.

7. Financing

7.1. Material incentive of students is carried out in case of availability of possibility of its financing.

7.2. Sources of financing of students are funds of AIU within the limits of estimates of expenses approved for these purposes.

8. Procedure for storage and introduction of amendments into the Regulation

8.1. Revision of the Regulation is carried out as necessary, but not less than once every three years. The Regulation may be revised for the purpose of introduction of amendments of operational nature:

- in case of changes in regulatory and legislative documents and normative acts regulating educational activity in the Kyrgyz Republic;
- in case of changes in the Charter of AIU, Mission, Policy and development strategy;
- revision of requirements of educational programs;
- in case of changes in organizational structure;

- in case of changes in staffing table;
- in case of redistribution of functions between divisions and officials;
- within the framework of recommendations based on the results of international institutional or program accreditation.

8.2. Introduction of amendments into approved regulations is carried out by their developer through development of a new document and its agreement and approval in the established procedure.

8.3. Approval of a new version of the Regulation is the basis for withdrawal of previous documents that have lost force.

8.4. The original of the Regulation is stored in the QMS department at EQLDD.

8.5. Copies of the new Regulation are reproduced by the EQLD department, distribution among relevant structural subdivisions is assigned to the personnel department. The head of the structural subdivision bears responsibility for familiarization of his employees with the new version of the Regulation. Responsibility for replacement of the old Regulation on the AIU website with the new Regulation is also borne by the head of the department and the employee responsible for updating information on the website.